

## Embracing Inclusion Conference 2020 Justification Letter

Dear \_\_\_\_\_

The Embracing Inclusion Conference will take place August 11, 2020 at Bien Venue in Cedar Falls, IA. Professional development and networking with fellow teachers, school leaders and para-educators is imperative as I continue to grow as an educator. Attendance and participation in this conference will help me develop new skills and learn best practices related to inclusive education. I expect to be able to meet the learning needs of a broader range of students. I also will have the opportunity to build relationships with inclusive education experts and learn about resources that will improve students' success. I am seeking use of Title II-A for my registration fees and other travel-related expenses. As you are aware, Title II-A may be used to pay for the "secular, non-ideological" sessions that the participant attends. Funds may be used for registration as well as travel, lodging and other daily expenses. While there are over 22 professional development sessions to choose from, I want to attend

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because \_\_\_\_\_

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The Embracing Inclusion Conference preliminary program lists all of the confirmed sessions as of April 1, 2020. (<http://firefoundationneiowa.org/2020fireconference/>) I have detailed the cost breakdown below and estimate the cost of my attendance at \_\_\_\_\_. I appreciate your support. Here is the breakdown of my Embracing Inclusion Conference attendance expenses.

Transportation: _____ miles @ .575 =	\$ _____
Hotel:	\$ _____
Conference Fee:	\$ 60.00
Stipend:	\$ _____
Total estimated Embracing Inclusion Conference cost:	\$ _____

Thank you,

\_\_\_\_\_

